

GCA SCHOOL BOARD MINUTES

CLOSED MEETING

SEPTEMBER 14, 2020, 6:30 PM

***Confidential information has been redacted.**

1. Call to order was made by Board Chair Dan Keiser.

2. Roll Call was answered by Shari Swonger (in person), Leah Latshaw (in person), Phill Demarest (Zoom), Julie Dickson (in person), Dan Keiser (in person), Mark Law (Zoom), Brad Pilkington (in person), April Dusthimer (in person) and Woody Rose (in person). Head of School Josh Sexton (in person).
Consultants: Lee Reno (in person), Justina Nadolson (Zoom)

3. Prayer and Devotion – Leah Latshaw spoke about the book of Philippians, and asked us to be mindful of challenges and suffering that we experience. Phil 1:29-30– we are told to not only believe in Him but also to suffer for Him—it’s a privilege for us to suffer for Christ. 2 Cor 11 spoke of Paul’s suffering and 2 Cor 12 tells us that God’s grace is sufficient for whatever we’re going through. Suffering is powerful, purposeful, and can be a great witness of our faith.

4. Approve August minutes

Josh asked for the following changes to the August minutes: Section B should read ‘Board officers’, section C should read ‘name individuals as corporate officers’, items 9c and 17a should read ‘8:25’.

A motion to approve the minutes from August 10, 2020 with the above changes was made by Woody Rose, seconded by Brad Pilkington, motion passed unanimously.

5. Enter votes from August 10 meeting into the record:

1. Finance committee recommended that for Granville Christian to take on short term or long-term debt it requires a unanimous "yes" vote from each board member, not just who is in attendance at any given meeting. Motion to add this change in debt policy and add to the Board Policy Manual as section #2.1.10. Motion passed unanimously.

2. Finance committee recommended that section #4.4.15 of the Board Policy Manual be amended to read: Accordingly, without Board approval, the Head of School shall not: Acquire any short-term debt (12 months or less), long term debt (greater than 12 months) or lines of credit to fund operations or any other purposes. Motion carried unanimously to amend the Board Policy Manual #4.4.15 as stated above.

3. Finance committee recommended that section #4.4.16 of the Board Policy Manual be amended to read: Accordingly, the Head of School shall not allow budgeting which: Plans for any long-term debt service payments that exceed five percent (5%) of the current

approved operating budget. Motion carried unanimously to amend the Board Policy Manual #4.4.16 as stated above.

5. Enter email votes into the record - none

6. Student Leadership Presentation – none

7. Faculty Presentation - None

8. Administrative Presentation – none

9. Executive Committee— Dan Keiser

A motion to nominate April Dusthimer for seat 3, as School Board Treasurer, and Chair of the Finance Committee, effective immediately, was made by Dan Keiser, seconded by Phill Demarest, motion passed unanimously.

Current Committees and Members:

Executive Committee – Dan Keiser, Brad Pilkington, Julie Dickson, April Dusthimer

Finance Committee – April Dusthimer, Mark Law, Jason Stump

Education Committee – Brad Pilkington, Shari Swonger, Leah Latshaw

Advancement Committee – Mark Law, Phill Demarest, Julie Dickson

Athletic Committee – Woody Rose, Dan Keiser

Facilities Committee – Dan Keiser, Woody Rose

Board Development Committee – Brad Pilkington, Dan Keiser, Woody Rose

Head of School Transition Committee (Ad Hoc) – Dan Keiser, Justina Nadolson, Julie Dickson, Shari Swonger

10. Financial Report and Finance Committee— Mark Law

Financials are for period ending July 31, 2020

Cash Review

- Total Cash on hand was \$ 827,990.37

- We have designated and restricted assets of \$ 467,070.20

- Leaving us with \$ 360,920.17 of operating cash available

For the Month of July

	Amount	Budget
Income	\$ 7,476.35	\$
Expenses	\$ 64,898.21	\$
Net Income	\$ (57,421.86)	\$

YTD Summary

	Amount	Budget
Income	\$ 7,476.35	\$
Expenses	\$ 64,898.21	\$
Net Income	\$ (57,421.86)	\$

Auxiliary Funds

July	YTD
\$ 17,238.28	\$ 17,238.28

Expenses now include a portion of the accrued payroll expenses that have previously been adjusted at year end causing a lower operating expense?

A motion to approve the financial report was made by April Dusthimer, seconded by Brad Pilkington, motion passed unanimously.

12. Finance Committee—Mark Law— 218 students as of 9/2/20. Recommend participating in Rural King and AEP fundraising programs next year, will elaborate in Advancement committee report.

13. Education Committee—Brad Pilkington

Meeting with Josh 9/15/20 to discuss priorities and any project plans for the committee. Paula Pilkington resigned from the committee.

14. Advancement Committee—Mark Law

Tasked with creating content for corporate sponsorships, the committee recommends applying for grants from AEP (similar to Energy Coop RoundUp) and Rural King as part of GCA's fundraising next year. Josh will notify the board if GCA participates. Recommend auction spring 2021, need volunteer coordinator. In future, we should have software for tracking all contributions/donations made to the school. Need to remind the GCA community to participate in Smile program on the website and weekly e-newsletter.

We need to finalize the cost for sponsorship participation in Yearbook ads, Athletic events, Auctions, season passes, etc. Administration, Athletics, and Advancement will collaborate.

- 15. Athletic Committee (Ad Hoc)—Dan Keiser**—met with Nahum 2 weeks ago, will meet again next Friday. Nahum has written a proposed general strategic plan for athletics overview, it has not yet been approved.

No Action Items

- 16. Facilities Committee—Dan Keiser**

No Action Items

- 17. Board Development Committee—Brad Pilkington**

Welcome new Board Member April Dusthimer. Brad will email her to schedule a New Member Orientation with Brad, Justina and Dan.

- 18. Head of School Transition Committee—Justina Nadolson**—support/new relationships for Emily Sexton.

No Action Items

- 19. Administrator Report - Josh Sexton – Head of School**

a. Budget

Action items:

- Update names on GCA's security plan.
- Check modular contract
- Parent education regarding chromebook safety and security
- RoundUp grant money to cover GCA technology fees?

Athletic funds need to come from fundraising this year, due to OHSAA allowing only 15% fan attendance at events. Looking into free mobile ticketing option.

A motion to approve the 2020-2021 GCA budget as presented by Josh was made by Mark Law, seconded by Phill Demarest, motion passed unanimously.

b. 2020 Senior Trip Update

c. 30/60/90 Priority List—“GCA Lion Pride” monthly publication including a unified calendar for the month.

d. Technology Update—10 new access points in the building, 20 new chrome books, tech company improving livestream capability for 6-12th grades.

e. Admin/Staff Update – Josh working on building trust with staff. Teachers working on doing consistent daily live-streaming and recording onto Google classroom.

f. Enrollment Update

g. COVID Update—distancing between students has increased, working closely with teachers to hold students accountable to distancing standards.

h. Fall Sports Update

i. Winter Sports Update - MS basketball—begins October 30, need to secure a coach.

j. Calendar - Unified Central Place

k. What I am doing to stay out of the weeds – Meeting with Leaders and Influences, Q2 List— Met with Senator Jay Hottinger, will plan to meet with his wife, Sherry. Planning to meet with at least 10 other people of influence.

20. Old Business

a. Whether or When to resume open board meetings - Zoom Meetings—revisit next month.

21. New Business

a. Give Josh guidance for things like field trips, see you at the pole, OCC, etc.—no elementary field trips in October but allowing HSSC events to take place. Email Josh with annual GCA events.

b. Outside Entity Policy for 5th St—received inquiry about renting gym. Board discussion and agreement that 5SG should not be rented at this time.

c. Minutes for Closed Session on Website—A suggestion was made to post redacted minutes on the website or put a summary of activity since no open minutes have been posted since March. **Justina, Josh, Julie will meet to post updated minutes on website.**

22. Parking Lot

Lee closed the meeting in prayer.

Meeting Adjournment

Respectfully submitted,

Julie Dickson