

# GRANVILLE CHRISTIAN ACADEMY



2021-2022

## Home School Student Program

*Revised 9/7/21*

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# GCA HOME SCHOOL STUDENT PROGRAM

GCA seeks to provide a home school-welcoming environment that provides ample educational opportunities for partnering with families under the shared banner of biblically-based, Kingdom education. Through this partnership, GCA-enrolled, home-school students have the opportunity to participate in certain GCA educational and extra-curricular activities. Opportunities not addressed in this program will be considered on a case-by-case basis.

Any home school student interested in attending Granville Christian Academy should apply for admission through the school website [www.granvilleca.org](http://www.granvilleca.org). All admission requirements, deadlines, and fees apply.

## DEFINITIONS

**Full-time Student:** Any enrolled student who pays full tuition is considered to be a full-time student.

**Part-time Student:** Any student not meeting the criteria of a full-time student is considered to be a part-time student. These part-time students participate in the activities that are listed in the following sections. In addition, these students pay a per-class rate for each class or study hall taken at GCA.

## MIDDLE SCHOOL/HIGH SCHOOL STUDENT INVOLVEMENT

1. Middle school and high school students Grades 6 through 12 may choose to take any class, as long as space is available.
2. One week before the first day of school each year, the Administration will declare available seats in each course.
3. All students taking at least one academic class on site with a GCA teacher and meeting the criteria for

that activity (e.g., OHSAA eligibility, etc.), when grade-appropriate, may participate in all extracurricular activities open to all GCA students such as athletics, drama, pep rallies, Student Council-sponsored events, clubs, and the like. Club positions that are achieved through nomination are not available to home school students (e.g., Spanish Club Council, etc.) Likewise, any club or organization that specifies a full-time student requirement in its by-laws is unavailable to home school students (i.e., Student Council, NHS, etc.). Seniors who meet the criteria to attend the Senior Trip (Number 7.c) are also eligible to participate on the Homecoming Court and Prom King and Queen if nominated by the student body.

4. Home school students are welcome to attend weekly chapel services.
5. Home school students are welcome to attend all-day, on-campus events for the larger student body such as Spiritual Renewal days. All-day events requiring transportation may be open as long as space is available.
6. GCA same-day field trips are open to home school students if the field trip is a part of their GCA-enrolled class.
7. GCA over-night field trips are open to home-school students if the field trip is a part of their GCA-enrolled class with the exception of the OCC Trip.
  - a. The MS Science Trip and History Trip are available to home school students who are enrolled in the related science or history class.
  - b. The Junior/Senior Operation Christmas Child (OCC) over-night trip is available to home school students who submit a signed interest

and commitment form and pay the associated fees.

- c. The Senior Trip is available to currently enrolled senior home-school students who have accumulated a minimum of six (6) GCA credit hours by the end of their junior year. Students who submit a signed interest and commitment form will be permitted to participate in the Senior Trip, but will not receive the fundraising discount; thus, will be required to pay the full price of the trip (unless the student has participated in the yearly fundraising as logged by the class Advisor).
  - d. Any other over-night trip not mentioned in this section will be dealt with on a case-by-case basis.
8. Home school students shall abide by the GCA Parent/Student Handbook expectations and guidelines.

### **GENERAL REQUIREMENTS**

1. Students must remain committed to GCA's Faith Statement and Code of Conduct and must continue to adhere to the rules and guidelines set forth in the Parent/Student Handbook.
2. Home school students must sign in at the reception desk upon arrival, and they must sign out at the reception desk prior to leaving.
3. Home school students shall not loiter in the hallways or lunch room before or after their assigned class but should use the dismissal and tardy bells before or after their class for moving to and from class.

4. Home school students are not permitted to remain on the GCA campus or in SHBC-designated spaces such as the café, outside of their class hours, unless attending one of the student events previously mentioned.
5. Home school students are required to follow the attendance guidelines and requirements listed in the GCA Parent/Student Handbook, and must remain academically eligible (according to the Handbook requirements) in the academic classes taken at GCA to maintain active participation in extra-curricular activities.

### GRADES, TRANSCRIPTS, AND GRADUATION

1. Home school students will receive a GCA report card and transcript for courses taken at GCA.
2. Home school students may participate in certain testing opportunities at GCA, but not all GCA-given assessments are open to home school students. Students should contact the Principal to determine specific availability and cost.
3. Diplomas will only be granted to GCA full-time senior students based on State of Ohio and GCA guidelines (see the Parent/Student Handbook for details). Homeschool students may choose to transition to full-time students and are then able to receive a diploma (see the Homeschool Transition Plan section for details).

4. Students who have accumulated a minimum of six (6) GCA credit hours by the end of their senior year will have the option of attending GCA's graduation and receiving a Certificate of Attendance from GCA. Homeschool students interested in this option should communicate this to the Principal by the beginning of Semester 2 of their senior year.

### **FINANCIAL AGREEMENTS**

1. Middle school and high school students will pay all registration fees and the published per-class tuition rate.
2. Tuition will be paid via the options available to full-time GCA students as specified in the Parent/Student Handbook.
3. Home school students will pay the full Registration Fees as specified in the Parent/Student Handbook.
4. Home school students who choose to participate on an athletic team will pay the full Athletic Fees as specified in the Parent/Student Handbook.
5. Home school students will pay all fees required for clubs, activities, dances, or trips.

### **HOME SCHOOL TRANSITION PLAN**

Home-school students are able to transition to full-time students at which time they will be eligible to participate in all GCA programs and activities including receiving a GCA diploma.

### **Middle School Students**

Middle School Students will be required to take or provide standardized or GCA end of course tests through the school Admissions Office for the classes they have not taken at GCA (particularly English, Reading, and

Mathematics). Any coursework being submitted for high school credit must be submitted and evaluated, following the evaluation plan for HS credit acceptance, before credit will be awarded.

### **High School Students**

GCA provides an opportunity for students who have completed high school coursework through home education and who have become enrolled at GCA as full-time students to receive a high school diploma upon graduation. To qualify for this honor, students must meet the graduation requirements of GCA, and one of the following criteria:

1. Students must complete a minimum of six (6) credit hours at GCA prior to their senior year.

OR

2. Students must be enrolled in GCA as full-time students for a minimum of both junior and senior years.

Students not meeting these requirements may still participate in graduation exercises and will receive a Certificate of Attendance (see the Homeschool Program for details). Homeschool credits will only be verified and added to the GCA transcript for students who qualify to receive a GCA diploma.

In order for a student to receive credit for courses completed through home education, the student's parent or legal guardian must provide a completed and signed Homeschool Transcript of the student's performance and credits earned through homeschool for grades nine through twelve. (Only those credits earned through avenues where the educational records are maintained by

the parent/guardian should be reported on this transcript. If the student has earned additional credits through an accredited public or private high school, college or university where assessment of progress and grading are provided by the school and all educational records are maintained by the school, an official grade transcript, signed by a school official from that school should be submitted with the Homeschool Transcript.)

For students submitting coursework for high school credit toward graduation requirements, the Head of School will give the final determination. Some, none, or all of the proposed credits MAY be applied toward GA's requirements for graduation.

Coursework will be evaluated and compared with the courses offered at GCA and the Ohio Department of Education Standards and Benchmarks. Students must have met the home school requirements of 900 hours of education for the year and should be able to affirm that they completed 120 seat hours for a 1-credit course and 60 seat hours for a 0.5-credit course.

Credits will be verified through the following options:

1. Standardized testing results that demonstrate student mastery of specific content (either provided by parent/guardian or administered through GCA).
2. GCA teacher recommendation through observed skill levels in subsequent classes taken at GCA.
3. Evaluation of student work through a prepared homeschool portfolio.

All educational information will be submitted to the Director of Curriculum and Teacher Development who will review the academic information, portfolio information,

and/or test scores and will then make a recommendation to the Head of School as to credit acceptance.

Once credit has been verified, the homeschool course will be added to the GCA transcript, will be designated as homeschool credit, and will be entered as a pass/fail grade. Credits will be awarded in accordance with GCA's class structures and will count toward graduation requirements. Homeschool credits will not be averaged into the student's GCA Grade Point Average (GPA).

Any applicable guidelines or rules in the GCA Parent/Student Handbook will be observed.

GCA Administration reserves the right to individualize or update this plan as they deem necessary.

**GCA reserves the right to adjust the Home School Student Program.**

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