



GRANVILLE
CHRISTIAN
ACADEMY

GCA BOARD MEETING REDACTED MINUTES

September 13, 2021

6:30 PM

Closed Meeting

***Confidential information has been redacted for privacy**

1. **Call to order** was made by Chair Dan Keiser
2. **Roll Call** was answered by Shari Swonger, Leah Latshaw, Julie Dickson, Dan Keiser, Brad Pilkington, Clay Jenkins, April Dusthimer, and Debbie Patton.

Head of School Josh Sexton.

Consultant: Justina Nadolson (zoom)

Phill Demarest was absent.

3. **Prayer and Devotion** – Julie Dickson read selected statements from the Foundational documents and applied them to the board in its entirety and as individuals. Our Foundational documents describe the goals for our students and staff, and they also apply to the heart attitude of the board as individuals and as one body.

- Mission Statement: God wants board members to grow in character development, become more Christ-like, and impact our culture through servant leadership.

- Vision Statement: God wants board members to continue growing as servant leaders for Christ

- We have unity as a Board in our Statement of Faith and Essential Beliefs

- Expected Student Outcomes: God wants board members to have a committed personal relationship with Jesus Christ, to know, understand, and apply God's Word in our daily lives, and be empowered by the HS to pursue a life of faith. He wants us to show emotional and social maturity in our relationships and professional and social settings, and continue to be equipped to make wise, life-defining choices.

- Philosophy of Christian Education: God wants board members to be grounded in biblical truth that is reflected in the life and teachings of Jesus Christ, and for the Truth to permeate our board culture, relationships, and

attitudes. All the treasures of wisdom are found in Him, and the board's greatest need is to be in a right relationship with Him.

-The Purpose of Christian Education: God wants board members to know Him and glorify Him throughout life, to have true wisdom, skills, and godly character, and to maintain our proper position in creation as those who bear the image of God, living in His will.

-Nature and Role of the Educator: the board's primary role at GCA is to advance the kingdom of God as shepherds, servant leaders, and biblical role models.

-Nature and Role of the Student: God desires board members to continue to identify and develop our unique set of gifts and talents, propelling us toward our full potential in Christ, following His footsteps in every area of life, developing our strengths and strengthening our weaknesses as servants for Christ.

God is just as interested in our individual growth in becoming more Christ-like and manifesting the glory of the Lord as we serve on the board as He is in the growth of the students and staff of GCA.

4. Prayer Requests

5. A motion to approve minutes from meeting on August 9, 2021 was made by Brad Pilkington, seconded by Clay Jenkins, motion approved.

6. Enter votes from August 9 meeting into the record — none

7. Enter email votes into the record — none

8. Student Leadership Presentation — none

9. Signers on Bank Accounts

Clarification of signers for bank accounts for 2021-2022:

2021-2022 new signers – Josh Sexton, Dan Keiser, Brad Pilkington, Jonathon Priest, Jason Stump, Phil Hubbard (for athletic account only).

Removed 2020-2021 signers- Mark Law, Justina Nadolson, Jayme Diener, Nahum Masimer.

10. Financial Report

a. Financial report—not available yet.

Finance Committee Notes For Meeting on September 1, 2021

Reviewed budget draft of 2021-2022

Discussed the changes to administrating of Auxiliary Fund due to Ohio Governor signing the new budget.

Reviewed and discussed the requirement to have two authorized signers on checks greater than \$1,000.

Checks issued for 20-21 school year

23 - \$1,000.01-\$1,250.00

8 - \$1,250.01 - \$1,500.00

Finance Committee voted to ask the Board to make a motion to increase the check limit to \$1,300 from \$1000 as an action item at the full school board meeting on September 13th. Checks issued greater than \$1,300.00 would require two authorized signers.

A motion to increase the check limit to \$1,300 from \$1000, with checks issued greater than \$1,300.00 requiring two authorized signers was made by April Dusthimer as Finance Committee chair, seconded by Clay Jenkins, motion passed.

11. Finance Committee

Josh went over details in his 3rd presentation of the 2021-2022 Budget. Will publish budget details at next Town Hall.

Parent Teacher conference food was provided by the school.

Action item: Josh will update Board Policy Manual to Reflect Limit of Checks over \$1300 to need two signatures (up from \$1000) (Policy 4.4.13)

A motion to approve the 2021-2022 budget was made by April Dusthimer, seconded by Clay Jenkins, motion passed.

12. Education Committee—Shari Swonger

- a. **High School Wheaton Press Bible Curriculum:** Bill Simpson provided the committee an update on the upgrades Wheaton Press implemented and how he has made the curriculum his own. Opportunity to partner with GCA parents.

13. Advancement Committee—Julie Dickson

a. Advancement committee needs to coordinate with and participate in fundraising and sponsorships with other committees (Athletic, Finance)

i. Large events this year

-5K

-Shoot-a-Thon

-25th reunion

b. Advancement Map—put all K-12 events on Advancement Map, i.e., Grandfriends Day, Senior Nights, Veterans Day.

c. New Parent Volunteers

d. Corporate Sponsorship Model

e. Upcoming and Future Events—25th Reunion— to be held after GCA graduation.

14. Athletic Committee (Ad Hoc)—Dan Keiser

a. Upcoming Events

i. Meet the Teams

ii. Soccer Academy coming up (playing at half time)

iii. Senior Night

b. Work Day —Rummage Sale Oct 1 and 2

c. Parent Participation Forms from Back to School Bash

d. Upcoming

i. Trophy Case Update

ii. Lighting by Weekley Electric Fire Alarm Monitoring

iii. Advancement and Fundraising

iv. Shoot-a-Thon

v. 5K

15. Facilities Committee—Dan Keiser

- a. Thank you to Sean Weekley, who has already installed new / changed lights with motion sensors.

16. Board Development Committee—Brad Pilkington

- a. Dan & Brad met with Debbie for her New Board Member orientation.
- b. Brad had an initial conversation with a potential board member.

17. Head of School Transition Committee (Justina to Report)

- a. Did not meet this month.

18. Administrator Report - Josh Sexton – Head of School

- a. HOS priorities—Josh shared his FtF spreadsheet with the board.
- b. Staffing Update
- c. Building Update
- d. Advancement—developing advancement map.
- e. 5th Street Update—electrical improvements already discussed. Rummage sale of unused storage items Oct 1 and 2.
- f. Handbook Update
- g. Textbook replacements
- h. Technology and curriculum—Teachers have new touch board screens.
- i. Staff Devotions this school year — start at 7:45am. Board members to sign up.
- j. Biblical Worldview—met with Annie Gallagher.
- k. AD doing excellent job coaching, following up with coaches, coaching practice plans, observing, gym updates.
- l. Spiritual development—meeting with Pastor Mark, studying book of Philippians
- m. Parent and church partners—meeting with parents Oct 6 and 7

- n. Pastor appreciation month

19. Old Business

- a. Board Policy (Policy 3.4) - Monitoring HOS Performance

20. New Business

- a. Staff Devotion Sign Up—Josh emailed the board to participate in staff devotions.

21. Meeting Adjournment

Respectfully submitted,

Julie Dickson
Secretary