



GRANVILLE
CHRISTIAN
ACADEMY

GCA BOARD REDACTED MINUTES

August 9, 2021

6:30 PM

Closed Meeting

***Confidential information has been redacted**

1. **Call to order** was made by Dan Keiser
2. **Roll Call** was answered by Shari Swonger (in person), Leah Latshaw (in person), Phill Demarest (in person), Dan Keiser (in person), Brad Pilkington (in person), Clay Jenkins (in person), April Dusthimer (in person). Debbie Patton (in person), Head of School Josh Sexton (in person).

Consultants: Lee Reno (in person), Justina Nadolson (zoom)

Not present: Julie Dickson (family vacation)

3. **Tour:** Josh Sexton led a tour of the building highlighting renovations to offices and classrooms.
4. **Prayer and Devotion** – April Dusthimer

April shared her family's recent experience seeing "Esther" at Sight and Sound in Pennsylvania. The theme was "you were created for such a time as this." April created and shared an acrostic to represent aspects of servant leadership demonstrated in this portrayal.

E – eunuch – when Esther found favor with one of the king's eunuchs, God used him even though he wasn't Jewish

S – speed – in God's speed, not our own timing.

T – "this" – we don't always know what "this" is in "for such a time as this"

H – Hadassah - Esther's Hebrew name, which means a tree that releases its fragrance when leaves are crushed

E – encourage one another

R – ready and watchful, looking for God's way

5. **Prayer Requests**

6. A motion to approve the amended minutes from meeting on July 12, 2021 was made by Phill Demarest, seconded by April Dusthimer, motion passed.
7. Enter votes from July 12 meeting into the record - None
8. Enter email votes into the record - None
9. Student Leadership Presentation – None
10. Faculty Presentation - None
11. Administrative Presentation - None
12. Financial Report – April Dusthimer

2021-22 GCA Budget				
<u>Description</u>	<u>20-21</u> <u>Final</u>	<u>21 -22</u> <u>Approved Budget</u>	<u>Budget</u> <u>Percentage</u>	<u>Notes</u>
Number Students	217	250		
Tuition	\$1,114,510	\$1,449,787	82.9%	
Registration	\$88,880	\$20,000	1.14%	
Ohio AdCoRe	\$97,678	\$112,000	6.41%	
Donations	\$9,546	\$45,000	2.57%	
Fundraising	\$15,120	\$25,000	1.43%	
Miscellaneous Revenue	\$51,623	\$20,000	1.14%	Kroger, Drama, Spirit Wear, Etc.
Interest Income	\$392	\$1,000	0.06%	
Athletics	\$51,342	\$34,750	1.99%	
Student Services	\$46,958	\$41,000	2.34%	Lunch / Field Trips
TOTAL INCOME	\$1,457,895	\$1,748,537	100.0%	
Classroom Supplies	\$1,248	\$1,000	0.06%	
Textbooks/Curriculum	\$15,277	\$17,000	0.99%	
Graduation	\$1,493	\$1,100	0.06%	
Student Events	\$3,606	\$3,700	0.22%	
Teacher Events	\$1,369	\$2,000	0.12%	
General Operations	\$102,194	\$83,600	4.88%	
Prof. Development	\$8,222	\$7,000	0.41%	
Facilities	\$179,117	\$217,075	12.68%	
Technology	\$49,285	\$55,000	3.21%	Infrastructure Updates
Memberships	\$4,399	\$4,750	0.28%	
Payroll/Personnel	\$1,102,389	\$1,243,430	72.62%	Principal & New Salary Structure
Miscellaneous	\$2,037	\$1,000	0.06%	
Athletics	\$45,941	\$30,000	1.75%	
Financial Aid	\$2,500	\$5,000	0.29%	
Board Reserves	\$0	\$5,000	0.29%	
Student Services	\$32,805	\$35,500	2.07%	
TOTAL EXPENSE	\$1,551,883	\$1,712,155	100.00%	
NET	-\$78,867	\$36,382		

13. A motion to approve financial report was made by April Dusthimer, seconded by Brad Pilkington, motion passed.
14. Finance Committee

- a. **A motion to approve moving the proceeds from the 5K into the 2020-21 operations account was made by April Dusthimer, seconded by Phill Demarest, motion passed.** This move offsets some of the funds the school spent for tuition assistance, honoring the intent expressed in the letter to potential donors for the 5K.

15. Education Committee

- a. No action items

16. Advancement Committee

- a. The committee met on July 26, 2021 – Dan Keiser, Phill Demarest, Julie Dickson.
- b. Discussed fundraising and expanding committee membership.
- c. Action item: Compile a comprehensive fundraising list (t-shirt sales, flower sales, etc) class-by-class.

17. Athletic Committee (Ad Hoc)

- a. No action Items

18. Facilities Committee

- a. 5th street column repair – estimate is being obtained – needs to go to Finance Committee to determine how to fund.

19. Board Development Committee

The GCA Board Profile Chart has been updated to include Debbie Patton.

A New Board Member orientation session has been scheduled for Debbie Wed., Aug. 11, 7:00 p.m.

20. Head of School Transition Committee

- a. No Action Items

21. Administrator Report - Josh Sexton – Head of School

- a. Staffing update - All positions filled except receptionist.
- b. Building update - Office renovation on 2nd floor is underway.
- c. 5th Street update - Refinished floors
- d. Handbook update – near completion

- e. Staff training update - Staff read "Good to Great" over the summer. Training with Ray Kochis upcoming on Friday.
- f. Staff Devotions next school year - Sign-up sheet for Board members is forthcoming.
- g. Leadership University Update - Josh is being mentored by Ray Kochis and working on a project ahead of attending Formative to Flourishing conference in November. The project supports GCA's pursuit of ACSI accreditation.
- h. Auxiliary and Title 1 Fund Update

22. Old Business

23. New Business

- a. Cathy Pound Servant Leader Award Announcement
 - i. Lee Reno is this year's recipient
 - ii. Public recognition for Lee and last year's recipient, Gary Haga, will occur at the Back to School Bash on August 16th.
- b. Packed 34 Teacher/Staff gift bags and prayed over them

24. Meeting Adjournment

Respectfully Submitted,

Clay Jenkins