



GRANVILLE
CHRISTIAN
ACADEMY

GCA BOARD MEETING REDACTED MINUTES

December 13, 2021

6:30 PM

Closed Meeting

***Confidential information has been redacted**

1. **Call to order** was made by Chair Dan Keiser.
2. **Roll Call** was answered by Leah Latshaw, Phill Demarest, Julie Dickson, Dan Keiser, Clay Jenkins, April Dusthimer, Debbie Patton, Brad Pilkington, Head of School Josh Sexton. Shari Swonger was on vacation.
3. **Prayer and Devotion** – Clay Jenkins shared his struggle with trying to stay captivated with Jesus during this Christmas season. He sought JD Greear’s bible study on Right Now Media, and focused on Is 9:6–Wonderful Counselor. Hebrew: wonderful—beyond understanding or words, Counselor—one who counsels from a position of authority. Jn 5: lame man by pool, “do you want to be healed?” He picked up his mat and walked. Jesus’ healing was wonderful, his counseling “do you want to be healed?” The man had to want to change and enter into a new way of living. Some would rather be miserable than uncomfortable. While thinking about moving into the new year, Clay has been asking himself “What am I continuing to do or not do because it’s comfortable?”, “what am I resisting?” Jesus wants to bring healing to us, but we must be willing to be healed.
4. **Prayer Requests**
5. **A motion to approve minutes from meeting on November 8, 2021 with correction was made by Phill Demarest, seconded by Clay Jenkins, motion passed.**
6. **Enter votes from November 8, 2021 meeting into the record: None**
7. **Enter email votes into the record: None**
8. **Student Leadership Presentation: None**
9. **Faculty Presentation: None**
10. **Administrative Presentation: None**
11. **Financial Report — April Dusthimer**

Financials are for period ending October, 2021

Cash Review

- Total Cash on hand was \$ **808,572.12**
- We have designated and restricted assets of \$ **535,322.87**
- Leaving us with \$ **273,249.25** of operating cash available

Income Statement Summary

	October			2021-2022		
	Actual	Budget	Var to Budget	Actual YTD	Budget YTD	Var to YTD Budget
Total						
Income	184,788.69	180,569.00	4,219.69	611,115.23	543,115.30	67,999.93
Expenses	171,496.87	166,763.01	4,733.86	648,196.11	594,157.69	54,038.42
Subtotal	13,291.82	13,805.99	(514.17)	(37,080.88)	(51,042.39)	13,961.51
Capital Expenditures	16,457.00	3,333.00	13,124.00	30,519.50	13,332.00	17,187.50
Net Operating Income	(3,165.18)	10,472.99	(13,638.17)	(67,600.38)	(64,374.39)	(3,225.99)
Auxiliary Funds						
Income	15,669.71	25,000.00	(9,330.29)	110,100.63	75,000.00	35,100.63
Expenses	15,959.48	24,435.94	(8,476.46)	109,392.87	78,121.13	31,271.74
Net Income	(289.77)	564.06	(853.83)	707.76	(3,121.13)	3,828.89
Without Aux						
Income	169,118.98	155,569.00	13,549.98	501,014.60	468,115.30	32,899.30
Expenses	155,537.39	142,327.07	13,210.32	538,803.24	516,036.56	22,766.68
Net Income	13,581.59	13,241.93	339.66	(37,788.64)	(47,921.26)	10,132.62

12. A motion to approve financial report was made by Brad Pilkington, seconded by Phill Demarest, motion passed.

13. Finance Committee

- Reviewed October financials
- Discussed 2022-2023 budget

14. Education Committee — Shari Swonger
December meeting was canceled.

- Parent Education/RightNow Media:**

- RightNow Media (RNM) will launch on Friday 12/10/21 at noon with the distribution of email invitations going out at that time to all GCA families, students (over the age of 13), staff, and alumni.
- Parent education Thursday 1/6/22 with Elizabeth Urbanowicz in partnership with Annie Gallagher, TransformedPD.

- b. HS Bible curriculum:** No update
- c. Expected Student Outcomes (ESOs)/Portrait of a Graduate:** Committee continuing to develop ESOs.

15. Advancement Committee — Julie Dickson

- a. Giving Tuesday 11/30/21 update**
 - i. Donation results— \$3000.
 - ii. Thanks to Mark Labutis for 24 hours of GCA gratitude posts on social media.
 - iii. Giving Tuesday has turned into an end-of-year giving campaign, with funds continuing to go toward student scholarships.
- b. Mailchimp Names List**
- c. Corporate Tiered Sponsorship Form**—ready by end of the week
- d. Sponsor display at 5SG**
- e. Winter Athletic Printed Program**
 - i. Final draft ready to go
 - ii. Athletic schedule on display in GCA lobby
- f. Advancement Map**
- g. CRM**
- h. Alumni Contact Info Update**
- i. Fundraising events**
 - i. Auction April 8, 2022 – “High School Musical”
 - ii. 5K Saturday May 14, 2022
- j. Congratulations to the chorale on their wonderful performance.**

16. Athletic Committee (Ad Hoc) — Dan Keiser — did not meet

17. Facilities Committee — Dan Keiser

- a. Roof core sampling complete.

18. Board Development Committee — Brad Pilkington

- a. Didn't meet this month.
- b. Working on Retreat Agenda
- c. Interested Board Member completing application

19. Head of School Transition Committee — did not meet.

20. Administrator Report - Josh Sexton – Head of School

- a. Payroll: changing from HR Butler to ADP
- b. Town Hall 1/27/22
- c. Elizabeth Urbanowitz from Transform PD coming to GCA on 1/6/22 and 1/7/22, one event for parents, one event for teachers.
- d. Pastor breakfast 2/17/22.
- e. Jayme and Jonathan doing weekly staff meetings.
- f. Athletic sponsorship form done. Sponsors have been added into Winter Athletic program. Programs sold at games.
- g. Shoot-a-Thon in February.
- h. 990 forms need to be completed by board members
- i. Christmas chapel Friday 12/17/21 at 1:30pm, all are invited.

21. Old Business

22. New Business

Meeting Adjournment.

Respectfully submitted,
Julie Dickson