



GCA BOARD REDACTED MINUTES

September 12, 2022

6:30 PM

Closed Meeting

Confidential information has been redacted.

1. **Call to order** was made by Dan Keiser.
2. **Roll Call** was answered by Leah Latshaw, Tim Martin, Percella Gualtieri, Dan Keiser, Clay Jenkins, Debbie Patton, Head of School Josh Sexton. Brad Pilkington, Guest Lee Reno.
3. **Prayer and Devotion** – Brad Pilkington

Jenny Mars – Instagram post of a photo from Arkansas show that was sent to friends illustrating life detours. Medical care was provided to sheep but the sheep died. Jenny’s daughter has servant heart in administering to the animals. Joy and sorrow come together in life. We should look for the joy. Prov 14:15, Isa 35:10, John 16:20, Rev. 21:4. In the resurrection, sorrow won’t be a memory, nor temptation a memory. Until then, this “dance” will happen. Joy can be found. We are leaders.

4. **Prayer Requests**
5. **A motion to approve the minutes as amended from meeting on August 8, 2022 was made by Brad Pilkington, seconded by Clay Jenkins. The motion passed. A vote to approve the minutes passed.**
6. **Enter votes from August 8, 2022 meeting into the record:**
None
7. **Enter email votes into the record:**
None
8. **Student Leadership Presentation** – None
9. **Faculty Presentation** – None
10. **Administrative Presentation** – None
11. **Financial Report**

a. Financial report

**GCA School Board Meeting
Treasurer's Report**

Financials are for period ending June, 2022 (Final)

Cash Review

- Total Cash on hand was **\$1,059,130**
- We have designated and restricted assets of **\$679,466**
- Leaving us with **\$379,664** of operating cash available

Income Statement Summary

	June			2021-2022		
	Actual	Budget	Var to Budget	Actual YTD	Budget YTD	Var to YTD Budget
Total						
Income	\$27,084	\$8,527	\$18,557	\$2,158,428	\$1,960,986	\$197,442
Expenses	\$111,168	\$78,840	\$32,329	\$2,035,789	\$1,880,771	\$155,018
Subtotal	(\$84,084)	(\$70,313)	(\$13,772)	\$122,639	\$80,215	\$42,424
Capital Expenditures	\$0	\$3,333	(\$3,333)	\$73,236	\$40,000	\$33,236
Net Operating Income	(\$84,084)	(\$73,646)	(\$10,439)	\$49,403	\$40,215	\$9,188
Auxiliary Funds						
Income	\$21,192	\$0	\$21,192	\$240,247	\$250,000	(\$9,753)
Expenses	\$21,192	\$4,813	\$16,378	\$240,247	\$253,986	(\$20,026)
Net Income	\$0	(\$4,813)	\$4,813	\$0	(\$3,986)	\$3,986
Without Aux						
Income	\$5,893	\$8,527	(\$2,634)	\$1,918,181	\$1,710,986	\$207,195
Expenses	\$89,977	\$74,026	\$15,950	\$1,868,778	\$1,666,785	\$201,993
Net Income	(\$84,084)	(\$65,499)	(\$18,585)	\$49,403	\$44,201	\$5,202

12. Approve financial report

- b. A motion to approve the financial report was made by Debbie Patton and seconded by Leah Latshaw. The motion passed.

13. Finance Committee

- c. Clay Jenkins, Chair

d. Presentation of Budget (3rd look with actual student count)

2022-23 GCA Budget				
<u>Description</u>	<u>21-22 Final</u>	<u>22-23 Proposed Budget</u>	<u>Budget Percentage</u>	<u>Notes</u>
Tuition	\$1,465,611	\$1,605,943	73.7%	No inc to Tuition, reg fee now included in Tuition
Registration	\$46,295	\$40,950	1.88%	
Ohio AdCoRe	\$95,908	\$118,404	5.43%	
Fundraising	\$5,936	\$17,500	0.80%	
Miscellaneous Revenue	\$10,131	\$15,000	0.69%	Kroger, Drama, Spirit Wear, Etc.
Interest Income	\$1,216	\$400	0.02%	
Athletics	\$50,882	\$45,750	2.10%	
Student Services	\$56,761	\$42,000	1.93%	Lunch / Field Trips
Auxiliary	\$240,247	\$293,752	13.48%	
TOTAL INCOME	\$1,972,988	\$2,179,699	100.0%	
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Classroom Supplies	\$2,764	\$2,000	0.09%	
Textbooks/Curriculum	\$14,244	\$30,000	1.38%	
Graduation	\$1,993	\$1,500	0.07%	
Student Events	\$1,723	\$3,850	0.18%	
Teacher Events	\$2,000	\$6,000	0.28%	
General Operations	\$105,429	\$122,250	5.64%	
Prof. Development	\$5,055	\$7,000	0.32%	
Facilities	\$236,918	\$227,560	10.50%	
Technology	\$21,446	\$32,500	1.50%	
Memberships	\$4,598	\$5,250	0.24%	
Payroll/Personnel	\$1,127,136	\$1,302,053	60.08%	Additional Teachers / Development
Miscellaneous	\$1,585	\$1,000	0.05%	
Athletics	\$64,528	\$41,900	1.93%	
Financial Aid	\$13,135	\$5,000	0.23%	
Board Reserves	\$0	\$5,000	0.23%	
Student Services	\$39,456	\$37,900	1.75%	
Auxiliary	\$240,247	\$286,428	13.22%	
Expansion	\$41,000	\$50,000		
TOTAL EXPENSE	\$1,923,257	\$2,167,191	97.69%	
NET	\$49,731	\$12,508		

e. A motion to approve the adjusted Budget Report was made by Clay Jenkins and seconded by Brad Pilkington. The motion passed.

14. Education Committee

f. Leah Latshaw, Chair

g. Meeting Minutes Attached

h. Committee has brought to the board with a motion made by Brad Pilkington and seconded by Percella Gualtieri to approve the revised

Portrait of a Graduate document. Vote to approve was passed in the board meeting.

15. Advancement Committee

- i. Debbie Patton, Chair
- j. Meeting Minutes Attached

16. Athletic Committee (Ad Hoc)

- k. Dan Keiser, Chair

17. Facilities Committee

- a. Dan Keiser, Chair

18. Board Development Committee

- a. Brad Pilkington, Chair

19. Administrator Report - Josh Sexton – Head of School

- a. Update on Staffing
- b. Update on Enrollment for next year

R8-25-2022		GCS HOS Priorities 2022-2023			
HOS Priority	Desired Outcome	Source	Notes		
1	Mentor & grow the Administrative Team	a. Regular meetings that allow foer group decision-making, communication, unity, - b. one on one meetings to encourage, equip, hold accountable	1. INSPIRE Indicators 3.5, 3.6 1. INSPIRE Indicators 3.5, 3.6		
2	Spiritual Formation	a. Create and schedule a written Chapel Plan that addresses intentional topics with followup leader-driven small group discussions with students b. Have followup meetings with assessments and debriefs after student service projects c. Train Faculty and Staff to Care Personaly & Challenge Directly Students	1. GCA SI 6/2022 2. INSPIRE Indicator 12.2 1. GCA SI 6/2022 2. INSPIRE Indicators 6.1, 6.2, 6.3, 12.2 1. GCA SI 6/2022		
3	Management of Human Resources, Finance, Development	a. written Administrative Manual that contain policies, processes, protocols, forms, etc used in Human Resources, Finance, and Development. 2.	1. INSPIRE Indicators 3.2, 3.5, 3.6, 12.4, 12.5, 14.1, 18.1, 18.2,		
4	Community Realtions	a. host large group meetings with parents and community members a. host small group meetings with parents and community members a. host one-on-one meetings with parents and community members	1. INSPIRE Indicators 5.1, 6.1, 6.3 1. INSPIRE Indicators 5.1, 6.1, 6.3 1. INSPIRE Indicators 5.1, 6.1, 6.3		
5	Academic	a. Have a written Assessment Plan that lists the regular group assessments/surveys/inputs that are used to inform decision-making and planning b. Have increased teacher-initiated student and parent feedback on teaching practice and classroom management c. After ESO's/POG is approved by the GCA Board, align them to the GCA Program (curricular, co-curricular, extra-curricular)	1. GCA SI 6/2022 2. INSPIRE Indicators 1.3, 5.2, 9.1, 9.2, 9.3 1. FSCI survey pg.11 1 INSPIRE Indicators 1.1, 1.2, 1., 2.1, 7.13		
6	Pre-accreditation Candicacy Audit	a. Conduct an ACSI INSPIRE accreditation audit for "big" gaps" in GCA prior to entering ACSI INSPIRE candicacy sometime in 2023		#1-5 are "big gaps" presently known and being addressed	
			INSPIRE - ACSI accreditation Standards & indicators		
			FSCI - Flourishing Schools Culture Initiative survey		
			GCA SI - GCA Spiritual Inventory survey		

- c. HOS Priorities – Josh/Lee and Instrument

September 21, 2022 “Why” sessions will be led by Ben Schettler of [Center for Truth in Love](#) ministries at GCA.

- d. School Safety Update

A lockdown drill was conducted.

20. Old Business

- l.** Athletic Logo Committee met with Timberline, offered suggestions/comments, and are waiting for next pass.
- m.** Transparency and Reporting to our Community (Parents, Community, Alumni) (purpose: vision casting to community, awareness of current events)– brainstorming ideas: communication process, newsletter, annual report, townhalls, closed meetings, social media, staff presentation, admin presentation, etc.
- n.** Follow up on Parent Volunteer Group (formerly Fan Club, could be called Parent Council or similar, could fulfill functions like opening night, coordinate volunteers, teacher appreciation, etc.) – Could live in Advancement Committee?

21. New Business

22. Parking Lot Item

- a.** Expand the list of colleges in the front lobby to properly reflect the accomplishments of our students (7.6.2020) – In process
- b.** We need the list of GCA parents and their skills, interests, for committee involvement (7.25.2020)
- c.** Gym use for Homeschool and Churches - Communicate (7.25.2020)
- d.** Select all students for leadership development opportunities - focus groups, etc. not just the known leaders (7.25.2020)
- e.** Parent education regarding the role of the school board, administration (7.25.2020)
- f.** Provide parent education and resources to connect to core values and philosophy of education (7.25.2020)
- g.** Last 2 years of accomplishments - Communicate (7.25.2020)
- h.** Consider professional design and printing of our core values to be posted on classrooms (7.25.2020) – In process

23. Meeting Adjournment

Respectfully submitted,

Tim Martin