



GCA BOARD REDACTED MINUTES

October 10, 2022

6:30 PM

Closed Meeting

1. **Call to order** was made by Dan Keiser.
2. **Roll Call** – was answered by Leah Latshaw, Tim Martin, Percella Gualtieri, Dan Keiser, Clay Jenkins, Brad Pilkington (8:30pm) Debbie Patton, Head of School Josh Sexton, Guest Lee Reno.
3. **Student Leadership Presentation** – Addie Haga, Senior and President of NHS
 - a. Addie shared Service, Leadership, Character and Scholarship Pillars of the National Honor Society. Planned projects this year include Thanksgiving baskets and a Lookup Center dinner. We will lose key senior leaders upon graduation.
4. **Prayer and Devotion** – Tim Martin

“An Eternal Perspective” starting with Colossians 3:1-2 ...keeping our eyes on things above...started the topic of The New Heaven and the New Earth and our resurrected life with God dwelling with us. A video was shown where Randy Alcorn, author of many books including “Heaven”, looked at the continuity of Scripture on the subject from Genesis through Revelation. We are encouraged to have an eternal perspective which has implications on how we live our lives now according to that hope and seeing others as eternal beings. We are educating for eternity.
5. **Prayer Requests**
6. **A motion to approve the minutes from the meeting on September 12, 2022 was made by Clay Jenkins and seconded by Leah Latshaw. The motion passed. A vote to approve the minutes passed.**
7. **Enter votes from September 12, 2022 meeting into the record:**

None
8. **Enter email votes into the record:**

None
9. **Faculty Presentation** – None
10. **Administrative Presentation** – None

a. Financial Report

**GCA School Board Meeting
Treasurer's Report**

Financials are for period ending August, 2022

Cash Review

- Total Cash on hand was **\$933,785**
- We have designated and restricted assets of **\$685,044**
- Leaving us with **\$248,741** of operating cash available

Income Statement Summary

	August			2022-2023		
	Actual	Budget	Var to Budget	Actual YTD	Prior YTD	Var to Prior YTD
Total						
Income	\$213,173			\$235,644	\$212,922	\$22,722
Expenses	\$205,745			\$335,349	\$266,359	\$68,990
Subtotal	\$7,428			(\$99,705)	(\$53,437)	(\$46,268)
Capital Expenditures	\$14,871			\$14,871	\$0	\$14,871
Net Operating Income	(\$7,442)			(\$114,576)	(\$53,437)	(\$61,139)
Auxiliary Funds						
Income	\$27,170			\$38,372	\$20,025	\$18,347
Expenses	\$27,170			\$38,372	\$20,025	\$18,347
Net Income	\$0			\$0	\$0	\$0
Without Aux						
Income	\$186,003			\$197,272	\$192,898	\$4,375
Expenses	\$193,445			\$311,848	\$246,334	\$65,514
Net Income	(\$7,442)			(\$114,576)	(\$53,437)	(\$61,139)

Finance Committee Notes for Meeting on October 5, 2022

- 2022-23 Budget has been finalized and should be populated in next month's financials. For this month, we have a comparison to prior YTD.
- It's expected to have negative net income early in the year. In July, we incur expenses (e.g. textbook purchases), while tuition income isn't recognized until school year begins in August.
- Received \$131,950 check from IRS in September, refund for payroll taxes paid during Covid. Not recognized in financials through August.

11. Approve financial report

- A motion to approve the financial report was made by Tim Martin and seconded by Percella Gualtieri. The motion passed.

12. Finance Committee

- Clay Jenkins, Chair

13. Education Committee

- a. Leah Latshaw, Chair
- b. Meeting Minutes Attached

14. Advancement Committee

- a. Debbie Patton, Chair
- b. Meeting minutes emailed to Board October 11, 2022

15. Athletic Committee (Ad Hoc)

- a. Dan Keiser, Chair

16. Facilities Committee

- a. Dan Keiser, Chair
- b. 5th Street Gym drawings complete, bids due in 3 weeks for roof.

17. Board Development Committee

- a. Brad Pilkington, Chair
- b. Brad and Dan met with a potential board candidate.

18. Administrator Report - Josh Sexton – Head of School

- a. Update on Staffing – 4th grade teacher needed, principal candidate dialog in process. Shared GCA 2022-23 Responsibilities matrix. Phil Hubbard is the assistant principal. Met with Sean Weekley regarding fundraising opportunities.
- b. Update on Enrollment for next year - 277 students now, preschool visits being lined up between now and the end of the year. Looking at a CRM tool to help manage inquires and the process. Pastor's breakfast Oct 21st. Talking with marketing firms on a GCA marketing plan. The SGO topic will be covered in the Townhall on October 24, 2022.
- c. HOS Priorities – reviewed the Josh/Lee and Instrument, Good feedback on the Worldview session from students and parents. Spiritual assessments in process.
- d. School Safety Update – several lockdown drills were conducted with lessons learned. Further testing of various features and audible alarms is planned.

19. Old Business

- a. Athletic Logo Committee met with Timberline, offered suggestions/comments, and are waiting for next pass.
- b. Transparency and Reporting to our Community (Parents, Community, Alumni) (purpose: vision casting to community, awareness of current events)– brainstorming ideas: communication process, newsletter, annual report, townhalls, closed meetings, social media, staff presentation, admin presentation, etc.
- c. Follow up on Parent Volunteer Group (formerly Fan Club, could be called Parent Council or similar, could fulfill functions like opening night, coordinate volunteers, teacher appreciation, etc.) – Could live in Advancement Committee?

20. New Business

21. Parking Lot Item

- a. Expand the list of colleges in the front lobby to properly reflect the accomplishments of our students (7.6.2020) – In process
- b. We need the list of GCA parents and their skills, interests, for committee involvement (7.25.2020)
- c. Gym use for Homeschool and Churches - Communicate (7.25.2020)
- d. Select all students for leadership development opportunities - focus groups, etc. not just the known leaders (7.25.2020)
- e. Parent education regarding the role of the school board, administration (7.25.2020)
- f. Provide parent education and resources to connect to core values and philosophy of education (7.25.2020)
- g. Last 2 years of accomplishments - Communicate (7.25.2020)
- h. Consider professional design and printing of our core values to be posted on classrooms (7.25.2020) – In process

22. Meeting Adjournment

Respectfully submitted,

Tim Martin