



**GCA BOARD REDACTED MINUTES**

**December 5, 2022**

**6:30 PM**

**Closed Meeting**

1. **Call to order** was made by Dan Keiser.
2. **Roll Call** – Leah Latshaw, Tim Martin, Percella Gualtieri, Steve Hitchcock, Dan Keiser, Brad Pilkington, Clay Jenkins, Head of School Josh Sexton. Guest Lee Reno.
3. **Prayer and Devotion** – Clay Jenkins  

Clay led a devotion highlighting the Athletic Philosophy and Student Guidelines from the GCA Parent/Student Athlete Handbook. “Athletics is more than competition and winning; it is the maximizing of a team’s potential to reach a common goal and do it in a way that is pleasing to God.” Real life examples were cited from student athlete experiences that highlighted the Sportsmanship Guidelines.
4. **Prayer Requests**
5. **A motion to approve the minutes from the meeting on November 14, 2022 was made by Percella Gualtieri and seconded by Clay Jenkins. The motion passed. A vote to approve the minutes passed.**
6. **Enter votes from November 14, 2022 meeting into the record:**  

Steve Hitchcock
7. **Enter email votes into the record:**  

Vote Approved for Steve Hitchcock
8. **Student Leadership Presentation** – Luke Holt
  - a. Student Trips to Washington, D.C. and Operation Christmas Child, N.C. Washington D.C. trip: From a student’s perspective the shaparone guidance and student freedom was perfect. GCA students seemed better prepared and had more respectful behavior than students from other schools. The most memorable visits (for Luke) included art museums, and the Vietnma and Korean War memorials. The most memorable was the changing of the guard at Arlington National Cemetary at the site of the Unkown Soldier with the bugle playing and gun salute.

The Operation Christmas Child trip was meaningful. The scope of the operation was impressive and goes on over the entire year. Hundreds of boxes that GCA students worked on were destined for Madagascar, Guatemala and Argentina. They visited the homeless shelter in downtown Charlotte two times, once to prepare 400 sandwiches and a second visit to deliver goods for a homeless apartment they purchased from a Walmart. The OCC trip seemed “rushed” and could use one more day.

**9. Faculty Presentation – None**

**10. Administrative Presentation – None**

**11. Financial Report**

a. Financial report

GCA School Board Meeting  
Treasurer's Report

Financials are for period ending October, 2022

Cash Review

- Total Cash on hand was **\$866,610**
- We have designated and restricted assets of **\$655,415**
- Leaving us with **\$211,195** of operating cash available

Income Statement Summary

	October			2022-2023		
	Actual	Budget	Var to Budget	Actual YTD	Budget YTD	Var to Budget
<b>Total</b>						
Income	\$194,798	\$199,965	(\$5,168)	\$667,468	\$633,217	\$34,252
Expenses	\$200,178	\$195,013	\$5,165	\$766,925	\$681,589	\$85,336
Subtotal	(\$5,381)	\$4,952	(\$10,333)	(\$99,457)	(\$48,372)	(\$51,084)
Capital Expenditures	\$0	\$0	\$0	\$17,394	\$0	\$17,394
<b>Net Operating Income</b>	<b>(\$5,381)</b>	<b>\$4,952</b>	<b>(\$10,333)</b>	<b>(\$116,851)</b>	<b>(\$48,372)</b>	<b>(\$68,479)</b>
<b>Auxiliary Funds</b>						
Income	\$22,026	\$21,896	\$130	\$81,172	\$87,584	(\$6,412)
Expenses	\$22,026	\$25,068	(\$3,042)	\$81,172	\$74,034	\$7,139
Net Income	\$0	(\$3,172)	\$3,172	\$0	\$13,550	(\$13,550)
<b>Without Aux</b>						
Income	\$172,771	\$178,069	(\$5,298)	\$586,296	\$545,633	\$40,663
Expenses	\$178,152	\$169,945	\$8,207	\$703,147	\$607,555	\$95,592
Net Income	(\$5,381)	\$8,125	(\$13,505)	(\$116,851)	(\$61,923)	(\$54,929)

**12. Approve financial report**

- a. A motion to approve the financial report was made by Brad Pilkington and seconded by Leah Latshaw. The motion passed.

**13. Finance Committee**

- a. Clay Jenkins, Chair

**14. Education Committee**

- a. Leah Latshaw, Chair

**15. Advancement Committee**

- a. Debbie Patton, Chair

## **16. Athletic Committee (Ad Hoc)**

- a. Dan Keiser, Chair
- b. Softball Coach Interviews coming soon

## **17. Facilities Committee**

- a. Dan Keiser, Chair
- b. Contract has been executed

## **18. Board Development Committee**

- a. Brad Pilkington, Chair
- b. Steve Hitchcock accepted the Board position

## **19. Administrator Report - Josh Sexton – Head of School**

- a. Update of SGO Participation – Jason Stump and Josh working on SGO, OCEN videos being produced to share with pastors to include in announcements, posted on the CGA website, and on social media sites. Working on budget for next year and will include this funding.
- b. OCC Trip Recap – 3 ministry opportunities, many boxes, checked content, to Costa Rica, Guatemala, Madagascar. There were spontaneous events and opportunities to witness.
- c. Update on Staffing – No new updates, registrations being made for recruiting conferences, Bob Jones, Cedarville, others. Intent forms to staff to learn who is returning next year.
- d. Update on Enrollment for next year - Application window opened on Dec 1<sup>st</sup> for next year. Lee meeting with Mark Labutis regularly. Currently 277 students. Current modeling looking at 290 students next year.
- e. HOS Priorities – Josh/Lee and Instrument
- f. Collaboration with new SHBC Facility Staff – Meeting to walk through facility agreement with SHBC staff this week.
- g. School Safety Update – Vehicle break-in reported.

## **20. Old Business**

- a. Athletic Logo Committee met with Timberline, offered suggestions/comments, and are waiting for next pass.
- b. Transparency and Reporting to our Community (Parents, Community, Alumni) (purpose: vision casting to community, awareness of current events) – brainstorming ideas: communication process, newsletter, annual

report, townhalls, closed meetings, social media, staff presentation, admin presentation, etc.

- c. Follow up on Parent Volunteer Group (formerly Fan Club, could be called Parent Council or similar, could fulfill functions like opening night, coordinate volunteers, teacher appreciation, etc.) – Could live in Advancement Committee?

## **21. New Business**

- a. Review and Approve 5<sup>th</sup> St Roof Contract
- b. Discussions about the 5<sup>th</sup> St Roof Contract concluded that nothing would move forward until the Line of Credit contract details were shared by the bank.
- c. Review and Approve Line of Credit for 5<sup>th</sup> St Roof and Gym
- d. Approving the contract for the Line of Credit for 5<sup>th</sup> St Roof and Gym are dependent upon the loan agreement details from the bank.
- e. In lieu of an “All Board” staff devotion on Wednesday, December 14<sup>th</sup> it was suggested that the board participate in Christmas caroling (done by staff in the past) during student drop off that morning. Josh will talk with the staff this week and let the board know.

## **22. Parking Lot Item**

- a. Expand the list of colleges in the front lobby to properly reflect the accomplishments of our students (7.6.2020) – In process
- b. We need the list of GCA parents and their skills, interests, for committee involvement (7.25.2020)
- c. Gym use for Homeschool and Churches - Communicate (7.25.2020)
- d. Select all students for leadership development opportunities - focus groups, etc. not just the known leaders (7.25.2020)
- e. Parent education regarding the role of the school board, administration (7.25.2020)
- f. Provide parent education and resources to connect to core values and philosophy of education (7.25.2020)
- g. Last 2 years of accomplishments - Communicate (7.25.2020)

- h.** Consider professional design and printing of our core values to be posted on classrooms (7.25.2020) – In process

### **23. Meeting Adjournment**

Respectfully submitted,

Tim Martin