



**GCA BOARD MEETING MINUTES**

**July 10, 2023**

**6:30 PM**

**Closed Meeting**

1. **Call to order** was made by Dan Keiser.
2. **Roll Call** – Leah Latshaw, Steve Hitchcock, Tim Martin, Percella Gualtieri, Dan Keiser, Brad Pilkington (8:41 pm arrival), Clay Jenkins, Debbie Patton, Head of School Josh Sexton, Guest Lee Reno.
3. **Update on Staffing Resignations**
4. **The board went into Executive Session at 7:10 PM, concluded discussion and went out of Executive Session with no action needed.**
5. **Prayer and Devotion** – Dan Keiser spoke to Focusing on what is Important. We live in a world of distraction. CS Lewis Screwtape Letter’s demon character advises to distract people with “noise” (to deter them from doing good). Dan exhorted us to focus (using a Stephen Covey graphic quadrant from “First Things First”) on the Important rather than the Urgent. He also illustrated prioritization using an empty jar filled with “big rocks” followed by the smaller things to show prioritization helps to complete more important priorities.
6. **Prayer Requests**
  - Leah asked for prayer for safe travel with Joe’s annual Hawaii trip
  - Angela Bessy fell and sustained fractures
  - Clay’s mother-in-law fell, pray for healing. She requires 24x7 care.
  - Tim’s son Andrew – salvation. Tim meeting with him soon.
  - Steve – opportunities leading people to Christ
7. **A motion to approve the minutes from the meeting on June 12, 2023 was made by Percella Gualtieri and seconded by Leah Latshaw. The vote to approve the motion passed.**
8. **Enter votes from June 12, 2022 meeting into the record:**

None
9. **Enter email votes into the record:**

None

**10. Student Leadership Presentation – None**

**11. Faculty Presentation – None**

**12. Administrative Presentation – None**

**13. Sign Forms**

Each board member signed the following:

-Conflict of Interest

-Leadership Agreement

-Statement of Faith

-Lifestyle Statement

-Confidentiality Agreement

-Foundational Documents receipt acknowledgement

-Whistleblower Policy

**14. A motion to approve the Corporate Officers was made by Steve Hitchcock and seconded by Debbie Patton. The vote to approve the motion passed.**

a. Josh Sexton - President and Treasurer

b. Jason Stump - Vice President

c. Brice Kaufman - Secretary

**15. A motion to approve the Signers on Bank Accounts was made by Clay Jenkins and seconded by Steve Hitchcock. The vote to approve the motion passed**

Current - Josh Sexton, Dan Keiser, Jason Stump, Phil Hubbard (Athletic Account Only), Brad Pilkington

New signers - None

Take old off – None

**16. Financial Report**

d. Finance Committee will meet this week

**17. Approve financial report**

a. **A motion to approve the financial report was made by Debbie Patton and seconded by Leah Latshaw. The vote to approve the motion passed.**

## 18. Finance Committee

- b. Will meet this week
- c. Clay Jenkins, Chair
- e. Financial Report

GCA School Board Meeting  
Treasurer's Report

### Financials are for period ending May, 2023

#### Cash Review

- Total Cash on hand was **\$1,125,700\***
- We have designated and restricted assets of **\$1,013,046**
- Leaving us with **\$112,654** of operating cash available

\* Removed \$264K escrow balance (to be drawn for SSG renovation) that Accountant's statement included in "cash on hand".

#### Income Statement Summary

	May			2022-2023		
	Actual	Budget	Var to Budget	Actual YTD	Budget YTD	Var to Budget
<b>Total</b>						
Income	\$205,513	\$190,077	\$15,436	\$2,204,088	\$2,072,991	\$131,097
Expenses	\$199,920	\$190,932	\$8,988	\$2,110,956	\$2,017,809	\$93,148
Subtotal	\$5,593	<b>(\$855)</b>	\$6,449	\$93,132	\$55,182	\$37,950
Capital Expenditures	\$0	\$0	\$0	\$29,221	\$0	\$29,221
<b>Net Operating Income</b>	<b>\$5,593</b>	<b>(\$855)</b>	<b>\$6,449</b>	<b>\$63,911</b>	<b>\$55,182</b>	<b>\$8,728</b>
<b>Auxiliary Funds</b>						
Income	\$28,458	\$21,896	\$6,562	\$238,571	\$240,856	<b>(\$2,285)</b>
Expenses	\$28,458	\$25,068	\$3,390	\$238,571	\$249,511	<b>(\$10,940)</b>
Net Income	\$0	<b>(\$3,172)</b>	\$3,172	\$0	<b>(\$8,655)</b>	\$8,655
<b>Without Aux</b>						
Income	\$177,055	\$168,181	\$8,874	\$1,965,517	\$1,832,135	\$133,382
Expenses	\$171,461	\$165,864	\$5,598	\$1,901,607	\$1,768,297	\$133,309
Net Income	\$5,593	\$2,317	\$3,277	\$63,911	\$63,838	\$73

## 19. Education Committee

- f. Did Not Meet

## 20. Advancement Committee

- g. Did not meet

## 21. Athletic Committee (Ad Hoc)

- h. Did not meet

## **22. Facilities Committee**

- a. See attached

## **23. Board Development Committee**

- a. Met to Plan for Retreat (Sat 8-4)

## **24. Administrator Report - Josh Sexton – Head of School**

- a. See attached

## **25. Old Business**

- i. Athletic Logo Committee met with Timberline, offered suggestions/comments, and are waiting for next pass. We are pausing and preparing for roll out which requires proper timing and budget.
- j. Transparency and Reporting to our Community (Parents, Community, Alumni) (purpose: vision casting to community, awareness of current events)– brainstorming ideas: communication process, newsletter, annual report, townhalls, closed meetings, social media, staff presentation, admin presentation, etc.
- k. Follow up on Parent Volunteer Group (formerly Fan Club, could be called Parent Council or similar, could fulfill functions like opening night, coordinate volunteers, teacher appreciation, etc.) – Could live in Advancement Committee? Or Executive Committee
- l. Review Emergency Succession Plan
- m. Exec Committee to Review Policy 3.4 and Lee and Leah
- n. Plan for getting 3 month reserve in place by Finance Committee
- o. Exec Committee to Review Language of Policy 4.3
- p. Exec Committee to Review Language of Policy 4.4.10, 15, 16 – refer back to Policy 2.1.10
- q. Exec Committee to Review Language of Policy 4.5.4
- r. Facility (5<sup>th</sup> Street Gym) Use by outside entities

## **26. New Business**

- s. Call for Nominees for Cathy Pound Award

## **27. Parking Lot Item**

- a. Expand the list of colleges in the front lobby to properly reflect the accomplishments of our students (7.6.2020) – In process

- b.** We need the list of GCA parents and their skills, interests, for committee involvement (7.25.2020)
- c.** Gym use for Homeschool and Churches - Communicate (7.25.2020)
- d.** Select all students for leadership development opportunities - focus groups, etc. not just the known leaders (7.25.2020)
- e.** Parent education regarding the role of the school board, administration (7.25.2020)
- f.** Provide parent education and resources to connect to core values and philosophy of education (7.25.2020)
- g.** Last 2 years of accomplishments - Communicate (7.25.2020)
- h.** Consider professional design and printing of our core values to be posted on classrooms (7.25.2020) – In process

## **28. Meeting Adjournment**

Respectfully submitted,

Tim Martin