



GCA BOARD MEETING REDACTED MINUTES

October 9, 2023

6:30 PM

Closed Meeting

1. **Call to order** was made by Dan Keiser
2. **Roll Call** – Leah Latshaw, Tim Martin, Percella Gualtieri, Steve Hitchcock, Dan Keiser, Clay Jenkins, Debbie Patton, Head of School Josh Sexton.
3. **Prayer and Devotion** – Leah Latshaw

Referencing news articles and the ballot issues (i.e., Ohio Issue 1 advocating for far-reaching abortion ‘liberties’, Leah petitioned for a sanctity of life advocacy and prayer. Leah cited Mark 10:14: “Permit the children to come to Me; do not hinder them; for the kingdom of God belongs to such as these.” Leah quoted an article with the question; “And, how are the children?” (a greeting among the Maasai people (Kenya) that had an expected answer): “All the children are well.”. Are the children “well”?
4. **Prayer Requests**
5. **A motion to approve the minutes from the meeting on September 11, 2023 was made by Clay Jenkins and seconded by Percella Gualtieri. The vote to approve the motion passed.**
6. **Enter votes from September 11, 2023 meeting into the record:**

None
7. **Enter email votes into the record:**

None
8. **Student Leadership Presentation** – None
9. **Faculty Presentation** – Mrs. Hill

Mrs. Hill Recounted several activities this year including books sales that benefitted classrooms, grandparent’s day, homecoming prep, seniors’ talk, homecoming dance, DC trip preparation all through the first half of the school year. “Dress” apparel acceptance (for the dance) for the in-school reviews were also discussed at length.
10. **Administrative Presentation** – None
11. **Financial Report**

- a. Financial report
- b. See attached

12. Approve financial report – Motions and Vote

- a. **A motion to approve the financial report was made by Leah Latshaw and seconded by Debbie Patton. The vote to approve the motion passed.**

13. Finance Committee

- a. Clay Jenkins, Chair
- b. Financial Report

GCA School Board Meeting
Treasurer’s Report

Financials are for period ending August 2023

Cash Review

- Total Cash on hand was \$1,223,508*
- We have designated and restricted assets of \$832,254
- Leaving us with \$391,254 of operating cash available

* Removed \$89K escrow balance (to be drawn for SSG renovation) that Accountant’s statement included in “cash on hand”.

Income Statement Summary

	August			2023-2024		
	Actual	Budget	Var to Budget	Actual YTD	Budget YTD	Var to Budget
Total						
Income	\$262,578	\$264,151	(\$1,573)	\$291,472	\$296,359	(\$4,887)
Expenses	\$244,446	\$264,908	(\$20,462)	\$364,997	\$402,240	(\$37,243)
Subtotal	\$18,132	(\$757)	\$18,889	(\$73,525)	(\$105,881)	\$32,356
Capital Expenditures	\$47,010	\$0	\$47,010	\$48,343	\$0	\$48,343
Net Operating Income	(\$28,877)	(\$757)	(\$28,120)	(\$121,867)	(\$105,881)	(\$15,987)

Finance Committee Notes

- Met on October 4. Attendees: April Dusthimer, Clay Jenkins, Dan Keiser, Leah Latshaw, Josh Sexton, Jason Stump
- Reviewed financials through August. Key notes:
 - Negative net income is expected early in the school year with expenses incurred in July and August and tuition income only recognized starting in August.
 - YTD net income is favorable to budget excluding capital expenditures.
 - Capital expenditures row includes payment to a contractor for 5th Street Gym repair which will be reclassified to be paid out of bank loan rather than the yearly P&L.
- Discussed next steps to utilize the future facility planning framework introduced in September, including preparation for leasing additional space as early as the 2024-25 school year and a longer term land purchase/ construction of a new facility.

14. Education Committee

- a. Leah Latshaw, Chair
- b. See Attached
- c. **The vote passed to remove “School Identity” as a required foundational document listed in the By Laws. The Education Committee had passed a motioned for this action which was then brought to the Board.**

15. Advancement Committee

- a. Debbie Patton, Chair
- b. See Attached

16. Facilities Committee

- a. Dan Keiser, Chair
- b. See Attached

17. Board Development Committee

- a. Brad Pilkington, Chair

18. Administrator Report - Josh Sexton, Head of School

- a. See attached

19. Old Business

- a. Athletic Logo Committee met with Timberline, offered suggestions/comments, and are waiting for next pass. We are pausing and preparing for roll out which requires proper timing and budget.
- b. Transparency and Reporting to our Community (Parents, Community, Alumni) (purpose: vision casting to community, awareness of current events)– brainstorming ideas: communication process, newsletter, annual report, townhalls, closed meetings, social media, staff presentation, admin presentation, etc.
- c. Follow up on Parent Volunteer Group (formerly Fan Club, could be called Parent Council or similar, could fulfill functions like opening night, coordinate volunteers, teacher appreciation, etc.) – Could live in Advancement Committee? Or Executive Committee
- d. Review Emergency Succession Plan
- e. Exec Committee to Review Policy 3.4 and Lee and Leah
- f. Plan for getting 3-month reserve in place by Finance Committee

- g. Exec Committee to Review Language of Policy 4.3
- h. Exec Committee to Review Language of Policy 4.4.10, 15, 16 – refer back to Policy 2.1.10
- i. Exec Committee to Review Language of Policy 4.5.4
- j. Facility (5th Street Gym) Use by outside entities

20. New Business

- a. Update on Strategic Plan
- b. Insight and Understanding from HOS on Dress Code
- c. **November Board meeting rescheduled for November 20th.**
- d. **Christmas Party agenda. Per Debbie - each board member please let Debbie know via email amount they will contribute, and bring money to November meeting.**

21. Parking Lot Item

- a. Expand the list of colleges in the front lobby to properly reflect the accomplishments of our students (7.6.2020) – In process
- b. Provide parent education and resources to connect to core values and philosophy of education (7.25.2020)

22. Meeting Adjournment

Respectfully submitted,

Tim Martin