



GCA BOARD MEETING REDACTED MINUTES

September 11, 2023

6:30 PM

Closed Meeting

1. **Call to order** was made by Leah Latshaw.
2. **Roll Call** – Leah Latshaw, Tim Martin, Percella Gualtieri, Steve Hitchcock, Dan Keiser, Brad Pilkington (8:30pm arrival), Clay Jenkins, Debbie Patton, Head of School Josh Sexton.
3. **Prayer and Devotion** – Steve Hitchcock

9/11/2001 was 22 years ago today. It brought heavy emotions in the country and the attackers were hated. See John 15:18, Matt 5:43-45, Eph 6:12. Who are your (our) enemies? Our battle is not against flesh and blood. We are in a battle to win those who do not know Christ. We need to unite together in this battle. We are taught to love our enemies.
4. **Prayer Requests**
5. **A motion to approve the minutes from the meeting on August 8, 2023 was made by Clay Jenkins and seconded by Percella Gualtieri. The vote to approve the motion passed.**
6. **Enter votes from August 8, 2023 meeting into the record:**

None
7. **Enter email votes into the record:**

None
8. **Student Leadership Presentation** – None
9. **Faculty Presentation** – None
10. **Administrative Presentation** – None
11. **Financial Report**
 - a. Financial report
 - b. See attached
12. **Approve financial report** – Motions and Vote

- a. A motion to approve the financial report was made by Tim Martin and seconded by Steve Hitchcock. The vote to approve the motion passed.
- b. A vote to approve the motion from the Finance Committee passed that proposed to split the \$28,377 in net income from the 2022-2023 school year 50/50 into the Board Reserves and Future Facilities funds.

13. Finance Committee

- a. Clay Jenkins, Chair
- b. Financial Report

GCA School Board Meeting
Treasurer’s Report

Financials are for period ending July, 2023

Cash Review

- Total Cash on hand was \$1,224,429*
- We have designated and restricted assets of \$852,194
- Leaving us with \$372,236 of operating cash available

* Removed \$136K escrow balance (to be drawn for SSG renovation) that Accountant’s statement included in “cash on hand”.

Income Statement Summary

	July		
	Actual	Prior Yr	Var to Prior Year
Total			
Income	\$28,894	\$20,097	\$8,797
Expenses	\$120,551	\$126,981	(\$6,429)
Subtotal	(\$91,657)	(\$106,883)	\$15,226
Capital Expenditures	\$0	\$0	\$0
Net Operating Income	(\$91,657)	(\$106,883)	\$15,226

The 2023-2024 budget will be loaded into future financial statements.

Income Statement Summary: 2022-2023 year-end

	June			2022-2023		
	Actual	Budget	Var to Budget	Actual YTD	Budget YTD	Var to Budget
Total						
Income	\$61,998	\$30,821	\$31,177	\$2,269,214	\$2,105,812	\$163,402
Expenses	\$97,150	\$92,382	\$4,768	\$2,211,367	\$2,112,191	\$99,177
Subtotal	(\$35,152)	(\$61,561)	\$26,409	\$57,847	(\$6,378)	\$64,225
Capital Expenditures	\$5,475	\$0	\$5,475	\$29,470	\$0	\$29,470
Net Operating Income	(\$40,627)	(\$61,561)	\$20,934	\$28,377	(\$6,378)	\$34,756

14. Education Committee

- a. Leah Latshaw, Chair
- b. See Attached
- c. **Board Chair Dan Keiser appointed Percella Gualtieri as the new Education Committee Chair effective January 2024 and Tim Martin as a member of the Education Committee effective immediately.**

15. Advancement Committee

- a. Debbie Patton, Chair
- b. Did Not Meet

16. Athletic Committee (Ad Hoc)

- a. Dan Keiser, Chair
- b. Did Not Meet
- c. **The Athletic Ad Hoc Committee has been ended as a Board committee but will continue as an administrative committee. As such it will not appear in the board minutes going forward.**

17. Facilities Committee

- a. Dan Keiser, Chair
- b. See Attached

18. Board Development Committee

- a. Brad Pilkington, Chair

19. Administrator Report - Josh Sexton, Head of School

- a. See attached
- b. **A motion to approve the 23-24 GCA Budget presented by the Head of School Josh Sexton was made by Percella Gualtieri and seconded by Leah Latshaw. The vote to approve the motion passed.**

20. Old Business

- a. Athletic Logo Committee met with Timberline, offered suggestions/comments, and are waiting for next pass. We are pausing and preparing for roll out which requires proper timing and budget.
- b. Transparency and Reporting to our Community (Parents, Community, Alumni) (purpose: vision casting to community, awareness of current events)– brainstorming ideas: communication process, newsletter, annual

report, townhalls, closed meetings, social media, staff presentation, admin presentation, etc.

- c. Follow up on Parent Volunteer Group (formerly Fan Club, could be called Parent Council or similar, could fulfill functions like opening night, coordinate volunteers, teacher appreciation, etc.) – Could live in Advancement Committee? Or Executive Committee
- d. Review Emergency Succession Plan
- e. Exec Committee to Review Policy 3.4 and Lee and Leah
- f. Plan for getting 3 month reserve in place by Finance Committee
- g. Exec Committee to Review Language of Policy 4.3
- h. Exec Committee to Review Language of Policy 4.4.10, 15, 16 – refer back to Policy 2.1.10
- i. Exec Committee to Review Language of Policy 4.5.4
- j. Facility (5th Street Gym) Use by outside entities

21. New Business

- a. Review and approve budget (3rd look)
- b. Prayer Presentation (Percella)
To ensure regular board prayer for the GCA teachers, Percella will distribute multiple cards, each containing some of the names of teachers to be distributed to each board member to pray for during the month. At each board meeting, the cards will be exchanged by board members to each pray for different teachers the next month.

22. Parking Lot Item

- a. Expand the list of colleges in the front lobby to properly reflect the accomplishments of our students (7.6.2020) – In process
- b. Provide parent education and resources to connect to core values and philosophy of education (7.25.2020)

23. Meeting Adjournment

Respectfully submitted,

Tim Martin