



GRANVILLE
CHRISTIAN
ACADEMY

GCA BOARD REDACTED MINUTES

February 12, 2024

6:30 PM

Closed Meeting

1. **Call to order** was made by Dan Keiser.
2. **Roll Call** – Leah Latshaw, Tim Martin, Percella Gualtieri, Steve Hitchcock, Dan Keiser, Brad Pilkington, Clay Jenkins, Debbie Patton, Head of School Josh Sexton.

3. **Student Leadership Presentation** – Student Council – Preston Conley

Preston highlighted some activities conducted and planned by the GCA National Honor Society and the Student Council. These included providing baskets for local families and a dodgeball ball tournament in March. The overriding goal is to “show Christ”. Juniors and seniors from both groups attended the Rotary Club leadership conference in Newark along with other schools. A four-way test to govern actions and personal messaging was presented as a guide at Rotary: 1) is it true?, 2) is it fair to all concerned?, 3) does it promote goodwill and better friendship?, 4) is it beneficial to all concerned? Preston posited that these criteria are also relevant to student’s social media posts.

4. **Prayer and Devotion** – Brad Pilkington

“What’s **LUV** got to do with it?” was the subject discussed concerning our calling as board members to continue to build up GCA. **Love** remains our motivation (2 Cor 5:14). **Unlimited potential Hope and Faith**) Gal 5:6 for GCA to grow and influence students, community and our world. **Value** shows our love 2 Cor 8:24. We are called to listen, sacrifice and care.

5. **Prayer Requests**

(Prayer cards were rotated)

6. **A motion to approve the minutes from the meeting on January 8, 2024 was made by Leah Latshaw and seconded by Brad Pilkington. The vote to approve the motion passed.**

7. **Enter votes from January 8, 2024 meeting into the record:**

None

8. **Enter email votes into the record:**

None

9. Faculty Presentation – None

10. Administrative Presentation – None

11. Financial Report

- a. Financial report
- b. See attached – Focus is supporting the school facility expansion plan and associated necessary work.

12. Approve financial report – Motions and Vote

- a. **A motion to approve the financial report was made by Percella Gualtieri and seconded by Debbie Patton. The vote to approve the motion passed.**

13. Finance Committee

- a. Clay Jenkins, Chair

GCA School Board Meeting
Treasurer's Report

Financials are for period ending December 2023

Cash Review

- Total Cash on hand was **\$1,092,979**
- Working with external accountants to clarify how much of this total is designated/restricted

Income Statement Summary

	December			2023-2024		
	Actual	Budget	Var to Budget	Actual YTD	Budget YTD	Var to Budget
Total						
Income	\$259,417	\$264,151	(\$4,734)	\$1,357,645	\$1,396,853	(\$39,207)
Expenses	\$227,455	\$240,459	(\$13,004)	\$1,369,339	\$1,399,966	(\$30,627)
Subtotal	\$31,962	\$23,692	\$8,270	(\$11,694)	(\$3,114)	(\$8,580)
Capital Expenditures	\$2,048	\$0	\$2,048	\$5,781	\$0	\$5,781
Net Operating Income	\$29,914	\$23,692	\$6,222	(\$17,475)	(\$3,114)	(\$14,361)

Finance Committee Notes

- Met on February 9. Attendees: April Dusthimer, Clay Jenkins, Leah Latshaw, Dan Keiser, Josh Sexton, Jason Stump.
- Reviewed financials through December.
 - Another month of positive net income, bringing YTD net income within \$14K of budget.
- Discussed the funding of the down payment on the loan for the purchase and renovation of the blue building.

14. Education Committee

- a. Percella Gualtieri, Chair

- b. See Attached
- c. The GCA Athletic Handbook needs to be reviewed similar to the successful review and revision of the other GCA foundational documents.

15. Advancement Committee

- a. Debbie Patton, Chair
- b. Auction date is April 19, 2024. The theme of the Action is “GCA Expansion”. Invitations have been finalized and published.
- c. See attached

16. Facilities Committee

- a. Dan Keiser, Chair
- b. Did Not Meet

17. Board Development Committee

- a. Brad Pilkington, Chair
- b. Prospective Board Member Q&A. Brad answered questions from the Board members about the proposed candidate.
- c. **A motion to approve the recommended candidate Joe “Grizz” Smith by the Board Development Committee was made by Tim Martin and seconded by Brad Pilkington. The vote to approve the motion passed. Mr. Smith will attend the March 11, 2024 board meeting.**

18. Administrator Report - Josh Sexton, Head of School

- a. See attached (Please note that Townhall Meetings and GCA email communications are excellent resources for information for key topics.)
- b. The recent (well-attended) Townhall meeting recording informing the GCA community of scholarships status, tuition changes and our new facility expansion plans are available on the GCA website. All GCA stakeholders are strongly encouraged to view this townhall meeting recording.
- c. New jobs for 24-25 are posted on the school website.

19. Old Business

- a. Athletic Logo Committee met with Timberline, offered suggestions/comments, and are waiting for next pass. We are pausing and preparing for roll out which requires proper timing and budget.
- b. Transparency and Reporting to our Community (Parents, Community, Alumni) (purpose: vision casting to community, awareness of current

events)– brainstorming ideas: communication process, newsletter, annual report, townhalls, closed meetings, social media, staff presentation, admin presentation, etc.

- c. Follow up on Parent Volunteer Group (formerly Fan Club, could be called Parent Council or similar, could fulfill functions like opening night, coordinate volunteers, teacher appreciation, etc.) – Could live in Advancement Committee? Or Executive Committee
- d. Exec Committee to Review Policy 3.4 and Lee and Leah
- e. Plan for getting 3-month reserve in place by Finance Committee
- f. Exec Committee to Review Language of Policy 4.3
- g. Exec Committee to Review Language of Policy 4.4.10, 15, 16 – refer back to Policy 2.1.10
- h. Exec Committee to Review Language of Policy 4.5.4
- i. Facility (5th Street Gym) Use by outside entities

20. New Business

- a. Set date for July Retreat. July 19, 2024 – Spouse Dinner, July 20, 2024 – Retreat
- b. Reschedule date for April 8 board meeting to April 15 due to first day back from Spring Break and Solar Eclipse
- c. Tim Martin Discussion about Parent Teacher Conferences – Tim recommended that school leadership and administration be included in the teachers' parent conferencing scheduler. This would give parents a chance to connect with leadership and ask relevant questions, and could possibly improve parent participation in the conferences.
- d. Sign-ups to present ESOs (POG) to Staff during devotion time **(7:35-7:45 AM Wednesdays)**
 - April 10th *- ESO **Devoted Follower of Jesus Christ** – *Tim Martin*
 - March 27th - ESO **Compassionate Neighbor** – *Brad Pilkington*
 - April 17th - ESO **Courageous Learner** – *Clay Jenkins*
 - April 24th (tentative) - ESO **Prepared for the Future** – *Leah Latshaw*
 - May 8th (this is during Teacher Appreciation Week) - ESO **Prepared for the Future** (if not done on 4/24) or **Nature & Role of the Educator from Philosophy of Christian Education** – *Debbie Patton, subject TBD*

* Rescheduled by Brice Kauffman due to school delay on February 28th.

21. Parking Lot Item

- a. Expand the list of colleges in the front lobby to properly reflect the accomplishments of our students (7.6.2020) – In process
- b. Provide parent education and resources to connect to core values and philosophy of education (7.25.2020)

22. Meeting Adjournment

Respectfully submitted,

Tim Martin