



**GCA BOARD REDACTED MINUTES**

**April 15, 2024**

**6:30 PM**

**Closed Meeting**

1. **Call to order** was made by Dan Keiser.
2. **Roll Call** – Leah Latshaw, Tim Martin, Percella Gualtieri, Steve Hitchcock, Dan Keiser, Brad Pilkington, Clay Jenkins, Debbie Patton, Joe Smith, Head of School Josh Sexton.
3. **Prayer and Devotion** – Tim Martin

The devotion focus was on the first Portrait of a Graduate goal that the GCA graduate is a Devoted follower of Jesus Christ. This was also presented to the staff and faculty on April 10<sup>th</sup>. In lieu of covering all of the facets of this goal, we looked at “How do we help make this happen?”, understanding that this is really God’s work who uses us to disciple students. The key is understanding who we are and who Jesus is and living that out as witnesses. Luke 23:32-34; 39-43 illustrates this powerfully in the interaction between Jesus and the thieves on the cross during the crucifixion. We are sinners saved by grace and Jesus is our Savior. This should be a daily remembrance as we give ourselves as living sacrifices to God. This pedagogy can be on display for the limited time we have to influence our children and the students.

4. **Prayer Requests**

(Rotate Prayer Cards – In May)

5. **A motion to approve the minutes from the meeting on March 11, 2024 was made by Joe Smith and seconded by Leah Latshaw. The vote to approve the motion passed.**
6. **Enter votes from March 11, 2024 meeting into the record:**  
None
7. **Enter email votes into the record:**  
None
8. **Student Leadership Presentation** – None
9. **Faculty Presentation** – None

**10. Administrative Presentation – Brice Kauffman – Spiritual Life Survey Discussion and Findings**

**11. Financial Report**

- a. Financial report
- b. See attached

**12. Approve financial report – Motions and Vote**

- a. **A motion to approve the financial report was made by Brad Pilkington and seconded by Percella Gualtieri. The vote to approve the motion passed.**

**13. Finance Committee**

- a. Clay Jenkins, Chair

GCA School Board Meeting  
Treasurer’s Report

Financials are for period ending February 2024

Cash Review

- Total Cash on hand was **\$1,050,956**
- We have designated and restricted cash funds of **\$866,388**
- Leaving us with **\$184,567** of operating cash available

Income Statement Summary

	February			2023-2024		
	Actual	Budget	Var to Budget	Actual YTD	Budget YTD	Var to Budget
<b>Total</b>						
Income	\$331,235	\$307,941	\$23,294	\$1,925,372	\$1,968,944	(\$43,573)
Expenses	\$237,410	\$250,292	-\$12,882	\$1,814,295	\$1,893,602	(\$79,307)
Subtotal	\$93,825	\$57,649	\$36,176	\$111,076	\$75,342	\$35,734
Capital Expenditures	-	-	\$0	\$5,781	-	\$5,781
<b>Net Operating Income</b>	<b>\$93,825</b>	<b>\$57,649</b>	<b>\$36,176</b>	<b>\$105,295</b>	<b>\$75,342</b>	<b>\$29,953</b>

Finance Committee Notes

- Met on April 10. Attendees: Clay Jenkins, Leah Latshaw, Josh Sexton.
- Reviewed financials through February.
  - Another month of positive net income, YTD net income now exceeds budget
  - Getting ahead with positive net income in these months is needed because the monthly budget projects -\$80K net income in June as expenses continue but tuition is no longer recognized.
- Reviewed funds available for down payment on loan to fund the purchase and renovation of the blue building.
- Reviewed draft policy for Tuition Assistance.

**14. Education Committee**

- a. Percella Gualtieri, Chair
- b. The current focus is working with the Parent/Student Athletic Handbook to ensure alignment with the GCA Foundational Documents.
- c. See Attached

#### **15. Advancement Committee**

- a. Debbie Patton, Chair
- b. Focus this month has been the upcoming auction
  - 140 tickets sold
  - \$52K sponsorship donations, another \$2K committed
  - Hopeful to collect another estimated \$25K auction night
  - Donated items have been shared on social media to get folks engaged and excited!

#### **16. Facilities Committee**

- a. Dan Keiser, Chair
- b. Did Not Meet

#### **17. Board Development Committee**

- a. Brad Pilkington, Chair
- b. The GCA Board Development Committee is meeting to consider potential new board committee members. If you are willing to serve on a committee and/or be considered to serve on the Board, please contact Brad Pilkington, Board Development Committee Chairman, or contact the chairperson of the committee that interests you.

#### **18. Administrator Report - Josh Sexton, Head of School**

- a. See attached (Please note that Townhall Meetings and GCA email communications are excellent sources of information for key topics.)

#### **19. Old Business**

- a. Athletic Logo Committee met with Timberline, offered suggestions/comments, and are waiting for next pass. We are pausing and preparing for roll out which requires proper timing and budget.
- b. Transparency and Reporting to our Community (Parents, Community, Alumni) (purpose: vision casting to community, awareness of current events)– brainstorming ideas: communication process, newsletter, annual report, townhalls, closed meetings, social media, staff presentation, admin presentation, etc.

- c. Follow up on Parent Volunteer Group (formerly Fan Club, could be called Parent Council or similar, could fulfill functions like opening night, coordinate volunteers, teacher appreciation, etc.) – Could live in Advancement Committee? Or Executive Committee
- d. Review Emergency Succession Plan
- e. Exec Committee to Review Policy 3.4 and Lee and Leah
- f. Plan for getting 3-month reserve in place by Finance Committee
- g. Exec Committee to Review Language of Policy 4.3
- h. Exec Committee to Review Language of Policy 4.4.10, 15, 16 – refer back to Policy 2.1.10
- i. Exec Committee to Review Language of Policy 4.5.4
- j. Facility (5<sup>th</sup> Street Gym) Use by outside entities

## **20. New Business**

- a. Discussion regarding Committee Summary Statement for Secretary
- b. Committee chairs will provide a brief summary of their committee's current work for each of the monthly board minutes.

## **21. Parking Lot Item**

- a. Expand the list of colleges in the front lobby to properly reflect the accomplishments of our students (7.6.2020) – In process
- b. Provide parent education and resources to connect to core values and philosophy of education (7.25.2020)

## **22. Meeting Adjournment**

Respectfully submitted,

Tim Martin