



INFORMATION AND GUIDELINES

Granville Christian Academy has After School Care (hereafter referred to as ASC) to assist parents with childcare on school days. ASC begins on the first day and concludes on the last day of school and operates from 3:30 PM – 6:00 PM.

ASC is provided only on days that school is in session. If school closes early for any reason (i.e. inclement weather), ASC will not be available that day. Students expected to attend the program should be listed in the Secure Student Pickup app.

All fees will be collected through the FACTS Management System monthly based on the following fee schedule. A notice will be sent before payment is collected.

Fee Schedule:

3:30-4:00 PM \$6.00

4:01-4:30 PM \$10.00

4:31-5:00 PM \$14.00

5:01-5:30 PM \$17.00

5:31-6:00 PM \$20.00

\$1.00 per minute after 6:00 PM

After School Care Guidelines

1. At the conclusion of our routine dismissal process, all remaining students gather with adult supervision to prepare to go to ASC. Newark Granville Campus students line up to be transported to the Westgate Campus.
2. Student check-in for ASC begins at 3:30. Parents/Guardians will be charged based on the fee schedule noted above.
3. ASC ends at 6:00pm. Parents/Guardians are responsible for late charges (\$1 per minute) after 6:00pm.
4. Students will be signed into ASC. Parents/Guardians are required to sign-out children at time of pickup. Students will only be dismissed to parents/guardians noted on the authorized pickup list.
5. Parents/Guardians are responsible for any damage done to the facility while their child(ren) are attending the ASC.
6. GCA is not responsible for any damage, losses, or injuries incurred by participants of the program.
7. GCA Handbook policies apply to all ASC events.
8. Students may bring a snack. No nuts or peanut-based snacks are allowed in the classrooms.

After School Care- TRANSPORTATION

Granville Christian Academy requires each family to complete a permission form when a child leaves school grounds.

- The parent/guardian acknowledges and grants permission for their child to be transported from Newark Granville Campus to the Westgate Campus for After School Care.

- We understand that adequate and appropriate supervision will be provided. We also recognize, however, that unanticipated situations and problems may arise, and are not reasonably within the control of the supervising teachers (staff) and volunteers. We further agree to release and hold harmless Granville Christian Academy, their agents, officers, employees, and volunteers from any and all liability, claims, suits, demands, judgments, costs, interest and expenses arising from such transportation, including any accident or injury to the student and the costs of medical services.
- Additionally, transportation between campuses for After School Care will remain a privilege. In rare cases where there is chronic mild to moderate disruption, or a more isolated significant behavior disruption, consequences may become necessary up to and including the loss of the transportation privilege.



PARTICIPATION CONTRACT

(one form must be completed for each student)

Student Name: _____

Parent(s): _____

Phone Number(s): _____

I have read, understand, and agree to the above ASC Information and Guidelines, and grant permission for the After School Care transportation.

(Signature of Parent/Legally Responsible Party)

(Date)

Child will participate during the days and times indicated by the instructions below. (This section applies to regularly scheduled care only.)

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY